BINDOON PRIMARY SCHOOL

CODE OF CONDUCT AND BUS TRAVEL CONTRACT

What is the Code of Conduct?

The Code of Conduct is a set of behavioural guidelines for students to follow when travelling on school buses. It forms the basis of the bus rules developed to manage student behaviour.

Who does the Code apply to?

It applies to all our students who use our school buses to travel to and from school.

How does the Code benefit your child?

By following the Code, your child will be helping to ensure a comfortable, pleasant and safe ride for all passengers.

What happens if Students do not follow the Code?

If a student does not follow the Code the following action may be taken.

1. The bus driver will speak to the students and try to resolve the situation.
2. If the behaviour continues the bus driver will complete a student misbehaviour report and inform the Principal. The Principal will speak to the student and the report will be sent home to the parents.
3. If the behaviour continues and a second report is sent home to the parents the student will be prohibited from travelling on the bus for an appropriate period of time. Travel to and from the school is then the parent’s responsibility.
4. In the case of a serious breach of the Code of Conduct, the student will immediately be prohibited from travelling on the bus for an appropriate period of time. The student is still required to attend school as normal.

What responsibilities do bus drivers have?

Bus drivers are responsible for providing a professional and courteous service. All drivers must treat students with respect. This includes not using abusive or offensive language and generally maintaining personal standards of behaviour in keeping with other professionals who are responsible for the care of children. Drivers will not leave the bus while students are on board.

Respect other people and property.

- Respect other people and their possessions.
- Follow the bus driver’s directions without argument.
- Do not interfere with bus property, equipment, or signs by marking or damaging them. Parents will be asked to pay for any damage done by their child.
Wait for the bus in an orderly manner.

- Be punctual. Students are required to be at their stop 2 minutes before designated pick up time.
- Wait well back from the bus until it stops.
- Stand quietly without calling out or shouting.
- Do not push other people in the line.

While on the bus, behave yourself.

Students must
- Always follow instructions from the driver.
- Sit properly in your allocated seat.
- Store school bags under the seat or in appropriate luggage areas.
- Speak quietly and not create unnecessary noise.

Students must not
- Bully or annoy other students.
- Place feet on the seats.
- Fight, spit or use offensive language.
- Throw any article around or from the bus.
- Consume food or drink, play music or computer games without the permission of the driver.
- Allow any part of their body to protrude out of the bus windows.
- Use spray deodorants and perfumes.

Use approved bus stops.

- It is the responsibility of students to get off the bus at their correct bus stop.
- Bus travel is not transferable between buses.

When leaving the bus, do so in an orderly manner.

- Wait until the bus stops before standing to get off.
- Leave the bus in a quiet and orderly manner.
- Never cross the road in front of the bus. Wait until the bus has moved away and it is safe to cross the road. Watch and look for traffic before crossing the road.

In case of an emergency or a breakdown, follow the driver’s instructions.

- Wait until the bus stops before standing to get off.
- Leave the bus in a quiet and orderly manner.
- Wait in the area indicated by the driver.

Complimentary Passengers

Complimentary passengers are students that are allowed to travel on a school bus because there is spare capacity. This approval is conditional and may be withdrawn if other eligible students are admitted to the bus.

Parents please retain these pages for future reference.
How can parents/carers help?

The behaviour of students is primarily the responsibility of parent/carers. Please discuss this with your children so that they fully understand what they should and should not do.

I agree to abide by the conditions outlined in the Bus Code of Conduct.

Student’s name (Please Print) ________________________________
Student’s signature ________________________________
Parent signature ________________________________

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Parent signature ________________________________

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Student’s signature ________________________________
Parent signature ________________________________

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Student’s signature ________________________________
Parent signature ________________________________

Please sign and return to the school office or the bus driver.

Bindoon School Bus Committee